
2. Safe Handling of pallets: Please distribute the [Safe Handling of Pallets SafetyNet](http://safetyservices.ucdavis.edu/ps/bis/f_p/bua/bioUseAuthorization_BUA) to your receiving/warehouse employees to read, date, sign and return to their supervisors.

3. Aerial Lifts: Aerial lift operators are required to complete a pre-shift inspection report form before using aerial lifts. Contact [rawachter@ucdavis.edu](mailto:rawachter@ucdavis.edu) for more information.

4. IIPP: Supervisors, PIs, managers and directors should advise employees to use the “Hazard Alert” and “Hazard Correction” forms (Appendices A & E) for reporting hazards or “near misses”.

5. Biosafety: The Institutional Biosafety Committee reviews and approves work with recombinant or synthetic nucleic acids as well as with infectious agents. Information can be found at: [http://safetyservices.ucdavis.edu/ps/bis/f_p/bua/bioUseAuthorization_BUA](http://safetyservices.ucdavis.edu/ps/bis/f_p/bua/bioUseAuthorization_BUA)

6. Office Safety: Supervisors, PIs, managers, directors etc. can contact Bob Wachter at 754-4605 to schedule a 15 minute Office Safety training (ergo, material handling/storage, slips-trips-falls, back & lifting safety etc.).

7. Sharps: Avoid re-capping needles. A sharps injury associated with blood borne pathogens (i.e. another person’s blood or other potentially infectious material), infectious agents, or recombinant or synthetic nucleic acids must be reported to EH&S ASAP.

8. Occupational Health: Occupational Health is closed after hours and on weekends. Employees with after-hours, work-related injuries or illnesses should go to Sutter ER (2000 Sutter Place, off W. Covell, West of Hwy 113; 530-756-6440).

Questions: Contact EH&S at 752-1493 or “Who do I call”.
Bob